



**LAW ENFORCEMENT AND VICTIM SERVICES DIVISION
GOVERNOR'S OFFICE OF EMERGENCY SERVICES**

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May 2, 2006

To: PROJECT DIRECTOR
Child Abuse Treatment (CHAT) Program

Subject: REQUEST FOR APPLICATION (RFA) FFY 2006/07

The Governor's Office of Emergency Services (OES) is pleased to announce the release of the enclosed Child Abuse Treatment (CHAT) Program Request for Application (RFA). This program is made available through the Federal Victims of Crime Act (VOCA) funds. The total program funding level for the CHAT Program for Federal Fiscal Year (FFY) 2006/2007 is anticipated to be \$7,005,589.

The projects funded during FFY 2005/2006 are eligible to apply for continuation funding. Specific funding amounts for each project are provided in the RFA. The grant period will begin October 1, 2006 and end on September 30, 2007. Please note: continuation funding is contingent upon the passage of the State Budget Act, availability of funds, successful project performance, and compliance with the grant award agreement.

To receive continued funding in FFY 2006/2007, it is necessary to complete and return the enclosed application package by **Thursday, June 1, 2006**. Instructions for sending or hand delivering the application are included in the RFA.

Please note: the RFA has been revised. Changes have been made throughout the entire RFA package, specifically to some of the required forms: Grant Award Face Sheet, Project Contact Information, and the Certification of Assurance of Compliance. Additionally, there have been programmatic changes made to the mandated CHAT Program objectives and to the progress report. A specific Memorandum of Understanding (MOU) between the subrecipient agency and the local Victim/Witness Assistance Center is enclosed and is one of the mandated MOUs to be included with the application package.

Should you have questions, please contact your CHAT Program Specialist Claire Wimbley-Brown at (916) 324-9174, or Roseann St.Clair at (916) 323-7729, or Helen Alexander at (916) 322-2243; or by email (see these in the application package).

Sincerely,

GILLSA MILLER, Chief
Children's Section

**GOVERNOR'S OFFICE OF EMERGENCY SERVICES
LAW ENFORCEMENT AND VICTIM SERVICES DIVISION**

**CHILD ABUSE TREATMENT PROGRAM (CHAT)
REQUEST FOR APPLICATION**

TABLE OF CONTENTS

[Printable Version](#)

I. RFA INFORMATION

A. INTRODUCTION	1
B. CONTACT INFORMATION	1
C. APPLICATION DUE DATE	1
D. ELIGIBILITY	2
E. FUNDS	2
F. PROGRAM INFORMATION	4
G. PREPARING AN APPLICATION	9

II. INSTRUCTIONS

A. PROJECT NARRATIVE	10
1. Problem Statement	10
2. Plan and Implementation	10
B. PROJECT BUDGET	18
1. Budget Narrative	18
2. Specific Budget Categories	18
C. APPLICATION APPENDIX	20

III. ADDITIONAL INFORMATION

MEMORANDUM OF UNDERSTANDING	A
PROGRESS REPORT (Revised 2006)	B
PROGRAM GUIDELINES	C

IV. **FORMS** (Microsoft Word format)

[APPLICATION CHECKLIST AND REQUIRED SEQUENCE](#) (doc)

[APPLICATION COVER SHEET](#) (doc)

[GRANT AWARD FACE SHEET INSTRUCTIONS](#) (pdf)

[PROJECT CONTACT INSTRUCTIONS AND INFORMATION](#) (pdf)

[CERTIFICATION OF ASSURANCE OF COMPLIANCE](#) (pdf)

[PROJECT NARRATIVE](#) (doc)

[BUDGET NARRATIVE](#) (doc)

[BUDGET FORMS](#) (Excel spreadsheet format) – With Match-

Personal Services – Salaries/Employee Benefits

Operating Expenses

Equipment

[ADDITIONAL SIGNATURE AUTHORIZATION AND INSTRUCTIONS](#) (pdf)

[PROJECT SUMMARY](#) (pdf)

[NON-COMPETITIVE BID JUSTIFICATION](#) (pdf)

[SAMPLE OPERATIONAL AGREEMENT](#) (pdf)

[EMERGENCY FUND PROCEDURES](#) (pdf)

[PROJECT SERVICE AREA INFORMATION](#) (pdf)

[COMPUTER AND AUTOMATED SYSTEMS PURCHASE JUSTIFICATION GUIDELINES](#) (pdf)